



Minutes of the Board of Health Annual General Meeting

Thursday, January 17, 2008

4:00 p.m. – 4:25 p.m.

Board Room

458 Laurier Boulevard

Present: B. Fletcher, Vice Chair
J. Beckstead
J. Butt
M. Campbell
J. Fullarton
D. Gordon
A. Van Schie
A. Warren
A. Carter, Medical Officer of Health
J. Pearce, Treasurer
H. Bruce, Recording Secretary

Regrets: F. Kinsella
K. Graham

J. Futch, Director – Department of Clinical Services
S. Gates, Director – QI Department
J. Hess, Director – Family Health Department
J. Lyster, Director – Health Protection Department
J. Mays, Supervisor – Health Protection Department

R. Zajac – Recorder and Times
H. Dopson, S. Healey

1. Welcome remarks and comments on the year by the 2007 Board of Health Chair:

B. Fletcher welcomed everyone to the meeting. He read Ken Graham's comments as Mr. Graham was unable to attend the meeting.

Ladies & Gentlemen, members of the Board I apologize for my absence from this important meeting. My political obligations find me in Toronto and unable to attend the AGM.

2007 has been a challenging year for the Health Unit, in particular we have come under much scrutiny with respect to the 2007 budget and of course the pressure remains in 2008. I will rely on staff to highlight the Unit activities, as I am confident there are many worthy of mention.

The Board and the Health Unit face some unique challenges in 2008 as we continue to look for balance and stable funding for the Mandatory Programs.

We embarked on a political strategy in an effort to convince the Ministry to provide appropriate funding for the Health Unit, given some of our neighbouring Health Units enjoy a higher per capita funding rate than we do, and the identified need for appropriate funding to meet the Mandatory Programs. Unfortunately that strategy was scuttled. Notwithstanding the fact that our strategy has met opposition I believe the Board should continue to pressure the Minister/Ministry for the appropriate funding.

I would like to thank all member municipalities who supported our efforts to secure appropriate funding, and continue to ask those who did not to consider the alternatives.

As a member of the Board it is my desire to protect and promote public health in Leeds, Grenville and Lanark and provide evidence based decision making when contemplating program delivery.

August 2007 marked the first anniversary of our new Medical Officer of Health, Dr. Anne Carter, and I would like to acknowledge the significant contribution and effort of Dr. Carter in her role as the MOH. She hit the ground running, and it seems we have never let her catch her breath. I also acknowledge the contribution of our staff from Management to front-line program delivery; despite the printed controversy they have stayed the course with the best interests of Public Health as their primary focus.

I wish I could be here to thank you all personally, but rest assured that your work is appreciated in my humble opinion.

I would also like to thank the Vice Chair Bob Fletcher for his support and his ear during the past year. His advice and input has been indeed of value as we moved forward.

I thank you for the privilege of serving as the Chair of the Board for the past two years.

Dr. Carter read the health unit activities for 2007.

2007 represented significant growth and development as well as a move to 75% provincial funding. OCCHA granted us a 4-year accreditation. The Board created a new Quality Improvement Department with a director as well as two additional staff to assist us in our quality journey. The new director expanded the senior management complement to seven. In addition two new middle managers positions were created, one in Health Protection and one in Clinical Services. A new vaccine delivery program for the newly approved HPV vaccine was mandated by the province and implemented for grade 8 girls. Also a mass influenza immunization exercise was carried out at the end of November to test our readiness to cope with this requirement in an influenza pandemic. Leeds and Grenville hosted the International Plowing Match which involved tremendous effort from all Health Unit staff. This was the first year in many that saw our PHI complement completely filled and nearly all of our food premises inspected on schedule. This was achieved despite the fact that the Health Protection Department had to cope with a new health threat – the North Shore of the St. Lawrence River and the Thousand Islands were recognized as being endemic for Lyme Disease.

B. Fletcher advised board members that he needed to return to Kingston by 5:45 p.m. to attend another meeting.

2. Approval of the Agenda:

It was moved by: A. Warren

Seconded by: D. Gordon

That: The agenda of the January 17, 2008 Annual General Meeting
be approved as circulated.

Motion Carried.

3. Report of the Nominating Committee Chair and the Election of Officers to the following positions:

- Board of Health Chair
- Board of Health Vice-Chair

Nomination was made by A. Van Schie that Jack Butt is nominated as Chair, Board of Directors for the year 2008. A. Van Schie asked 3 times if there were any nominations from the floor? There were no nominations from the floor and Jack Butt was proclaimed, Chair, Board of Directors.

Nomination was made by A. Van Schie that Bob Fletcher is nominated as Vice-chair, Board of Directors for the year 2008. A. Van Schie asked 3 times if there are any nominations from the floor? There were no nominations from the floor and Bob Fletcher was proclaimed, Vice-chair, Board of Directors.

B. Fletcher thanked the nominating committee for their work.

3.1 Comments from the 2008 Board of Health Chair:

J. Butt thanked everyone for their support. He does consider this to be a privilege and an honour to serve as Chair on this Board. We are on the front line of disease prevention, health promotion and health protection within our counties. We have had great difficulty in the past to communicate that role to our public. It is unfortunate that it takes a crisis for the public to fully understand and appreciate what it is we do.

J. Butt advised that he received yesterday the final report of the Capacity Review Committee. From this report he advised that the current funding system does not appear to satisfy any of the stakeholders and funders. The key is that we should not preclude moving to fully provincial funding in the future if the municipalities and province were to agree. J. Butt suggested that we should work with our municipal partners and lobby the minister for increased funding as a strategy.

We all know that we have a dedicated, loyal and committed staff and that our staff have been recognized by their peers in the province. We need to all work together in a climate of mutual respect over the next year.

B. Fletcher echoed J. Butt's words. He stated that he sits on this Board because he cares about health.

4. Other Business:

4.1 Appointment of Signing Officers:

It was moved by: D. Gordon

Seconded by: M. Campbell

That: The signing officers for the Corporation of the Leeds, Grenville and Lanark District Health Unit for the year 2008 are as follows:

Medical Officer of Health Dr. Anne Carter

Treasurer Mrs. Joanne Pearce

Chair Mr. Jack Butt

Vice-chair Mr. Bob Fletcher

Motion Carried.

I certify this to be a true copy of the Resolution passed by the Board of Health of the Leeds, Grenville and Lanark District Health Unit at a meeting duly called and regularly held on the 17th day of January, 2008.

Dated this 17th day of January, 2008

Heather Bruce
Recording Secretary

4.2 Appointment of Auditors:

It was moved by: M. Campbell

Seconded by: J. Butt

That: BJB Brent J. Burns, Chartered Accountant be appointed auditor for the Corporation of the Leeds, Grenville and Lanark District Health Unit for the year 2008.

Motion Carried.

4.3 Borrowing Bylaw #49:

It was moved by: A. Van Schie

Seconded by: A. Warren

That: The Board of Health approve the attached bylaw #49 and the attached TD Canada Trust Corporate Resolution.

Motion Carried.

Borrowing Bylaw #49

The Medical Officer of Health or Treasurer of the Board together with any one of the Chair or Vice-chair are hereby authorized and empowered:

- a) to borrow from TD Canada Trust on behalf of the Corporation of the Leeds, Grenville and Lanark District Health Unit from time to time as may be required by way of promissory note and/or by way of overdraft not exceeding in all at any one time the sum of three hundred thousand dollars (\$300,000) and
- b) to sign promissory notes and renewals thereof and cheques representing any sum or sums so borrowed and also cheques, bills or exchanges, and other negotiable instruments as may be required in the operation of the account of the Corporation of the Leeds, Grenville and Lanark District Health Unit with TD Canada Trust.

And that any one of the signing officers or Mrs. H. Bruce or Mrs. D. Clow may endorse cheques and bills of deposit or collection or discount with the Bank and receive or sign for pass books and vouchers and confirm balances.

I certify this to be a true copy of the Resolution passed by the Board of Health of the Leeds, Grenville and Lanark District Health Unit at a meeting duly called and regularly held on the 17th day of January, 2008.

Dated this 17th day of January, 2008

Heather Bruce
Recording Secretary

5. Adjournment of the Annual General Meeting:

It was moved by: J. Butt
Seconded by: M. Campbell
That: The meeting adjourn at 4:25 p.m.

Motion Carried.

B. Fletcher, Vice Chair

Date

H. Bruce, Recording Secretary

Date

c: Board members
HU offices
Municipalities
Shared Drive