

2009 PUBLIC HEALTH BUDGET - Final Status Quo

February 12, 2009

LINE	DESCRIPTION	2008 BUDGET	2008 ACTUAL	2009 BUDGET	MOH	BOARD	QI	CORP SERV	HEALTH PROM'N	HEALTH PROT'N	FAMILY HEALTH	CLINICAL SERV	TOTAL 2009 BUDGET
1	SALARIES (Pg 3)	6,216,009	6,100,328	6,394,590	241,764	-	490,765	653,240	1,335,429	1,273,154	1,212,849	1,187,389	6,394,590
2	BENEFITS (Pg 4)	1,292,875	1,258,792	1,323,763	50,048	-	101,595	135,229	276,451	263,560	251,075	245,805	1,323,763
3	PROFL /PURCHASED SERVICES (Pg 5)	362,912	324,851	344,530	-	-	83,800	109,580	125,500	9,250	-	16,400	344,530
4	TRAVEL (Pg 6)	218,899	204,418	155,841	2,690	-	1,414	9,224	40,498	36,643	33,110	32,262	155,841
5	OCCUPANCY (Pg 7)	279,447	284,965	272,932	-	-	-	272,932	-	-	-	-	272,932
6	MATERIALS/SUPPLIES (Pg 8)	138,540	148,733	124,124	1,082	-	13,198	7,403	19,384	10,805	10,667	61,585	124,124
7	ADMINISTRATION (Pg 9)	421,608	327,719	411,529	4,891	26,847	14,585	303,629	12,590	25,738	10,995	12,255	411,530
8	NEW POSITIONS (Pg 12)	-	-	-	-	-	-	-	-	-	-	-	-
	Subtotal	8,930,291	8,649,803	9,027,310	300,475	26,847	705,357	1,491,237	1,809,852	1,619,150	1,518,696	1,555,696	9,027,310
9	ONE TIME/SPECIAL PROJECTS (Pg 10)	152,939	273,755	167,173	-	-	-	15,000	-	50,073	-	102,100	167,173
10	SUBTOTAL	9,083,230	8,923,559	9,194,483	300,475	26,847	705,357	1,506,237	1,809,852	1,669,223	1,518,696	1,657,796	9,194,483
11	OFFSET REVENUE (Pg 11)	(383,439)	(551,256)	(322,900)									
12	ALLOCATED COSTS-Land Control	(70,308)	(57,667)	(60,613)									
	-Healthy Babies	(58,609)	(58,609)	(60,431)									
	- Focus/IC/SDWS	(8,660)	(27,584)	(8,660)									
	-Language Express	(6,500)	(6,500)	(22,835)									
13	ANNUALIZED BUDGET	8,555,714	8,221,942	8,719,044									
14	STAFF GAPPING	-	-	-									
15	NET BUDGET	8,555,714	8,221,942	8,719,044	100.00%								
16	PROVINCIAL GRANT (75%)	6,008,146	6,092,483	6,187,264	70.96%								
17	MUNICIPAL LEVY	2,041,440	2,041,440	2,531,780	29.04%								
18	MUNICIPAL PRIOR YEARS SURPLUS USE	215,000	88,018	-	0.00%								
19	BUDGET (SURPLUS)/DEFICIT	291,128	-	-									

COMMENTS: Specific comments on lines 1 through 9 and line 11 are on their respective pages.

L12 Land Control allocated costs have now been adjusted.

L15 2009 budget increase is 1.91%

L16 Assumes 3% funding increase for all Mandatory Programs and no change to VBD funding

L17 The municipal levy has been increased to avoid relying on reserves for 2009 operations.

L18 As of the March 19, 2009 Board of Health meeting, we expected to use about \$90,000 of reserves for 2008 operations.

Municipal surplus account was \$288,277 as of Dec 31, 2007.

NOTE Actual numbers are the information available as of February 12, 2009.

LEEDS, GRENVILLE AND LANARK
2009 PUBLIC HEALTH BUDGET - FINAL
FULL TIME EQUIVALENTS

LINE DESCRIPTION	2008	OFFICE OF	QUALITY	CORPORATE	HEALTH	HEALTH	FAMILY	CLINICAL	2009
	Budget	THE MOH	IMPROVEMENT	SERVICES	PROMOTION	PROTECTION	HEALTH	SERVICES	BUDGET FTE
1 MEDICAL OFFICER OF HEALTH	1.00	1.00							1.00
2 ADMINISTRATIVE ASSISTANTS	4.00	1.00		3.00					4.00
3 DIRECTORS	6.00		1.00	1.00	1.00	1.00	1.00	1.00	6.00
4 CLERICAL	24.15		2.00	4.00	4.00	3.50	5.00	5.65	24.15
5 EPIDEMIOLOGIST	1.00		1.00						1.00
6 JANITORS	2.20			2.20					2.20
7 CLERICAL RELIEF	0.84			0.50					0.50
8 COMMUNICATIONS CO-ORD.	1.00		1.00						1.00
9 PLANNING & EVAL'N CONSULTANT	1.00		1.00						1.00
10 IT SUPPORT	3.00			3.00					3.00
11 WEBMASTER	1.00		1.00						1.00
12 DENTAL CONSULTANT	0.14				0.14				0.14
13 PUBLIC HEALTH NURSES	32.25				10.50		12.25	9.50	32.25
14 REGISTERED NURSES	1.00							1.00	1.00
15 REGISTERED PRACTICAL NURSES	1.00							2.00	2.00
16 PUBLIC HEALTH INSPECTORS	13.00					13.00			13.00
17 SR. DENTAL HYGIENIST	1.00				1.00				1.00
18 DENTAL HYGIENIST	1.00				1.00				1.00
19 DENTAL ASSISTANTS	1.66				1.66				1.66
20 NUTRITIONISTS	3.00				1.50		1.50		3.00
21 STUDENTS (PHI)	0.50					0.50			0.50
22 PRODUCTION ARTIST	0.70		0.70						0.70
23 HEALTH INFORMATION SPECIALIST	1.00		1.00						1.00
24 SCHOOL HEALTH COORDINATOR	1.00				1.00				1.00
25 SUPERVISOR	3.00					2.00		1.00	3.00
26 ON CALL PREMIUM	0.00								-
27 Injury Students	0.46				0.46				0.46
28 NURSE PRACTITIONER	1.00								-
33 TOTAL SALARIES AND WAGES	106.90	2.00	8.70	13.70	22.26	20.00	19.75	20.15	106.56
Percent Of Total		1.88	8.16	12.86	20.89	18.77	18.53	18.91	100.00

Comments:

One RPN position has been exchanged for a PHN position that was transferred to the 100% funded Infection Control program.

Nurse Practitioner FTE was converted to a PHN during 2008 due to recruitment issues.
Clerical relief FTE has been reduced by 0.34

**LEEDS, GRENVILLE AND LANARK DISTRICT HEALTH UNIT
2009 PUBLIC HEALTH BUDGET - FINAL
BENEFITS**

LINE	DESCRIPTION	2008 BUDGET	2008 ACTUAL	2009 BUDGET
1	OMERS (PENSION PLAN)	438,201	436,658	447,447
2	CANADA PENSION PLAN	212,070	205,731	212,076
3	EMPLOYMENT INSURANCE	93,049	88,296	89,713
4	GROUP LIFE INSURANCE	36,949	31,671	38,217
5	EMPLOYER HEALTH TAX	121,402	118,533	124,947
6	SEMI-PRIVATE HOSPITAL COVERAGE	11,963	12,211	11,626
7	WORKPLACE SAFETY & INSURANCE BOARD	56,210	54,383	59,948
8	DENTAL PLAN	65,512	62,835	70,033
9	EXTENDED HEALTH CARE PLAN	125,674	116,770	133,889
10	LONG TERM DISABILITY	121,874	111,403	126,274
11	HEART HEALTH IN-KIND/ENHANCEMENTS		10,874	
12	EAP	9,971	9,427	9,593
13	TOTAL BENEFITS	1,292,875	1,258,792	1,323,763
14	PERCENT OF SALARIES	20.80	20.63	20.70

COMMENTS:

- L1** OMERS pension contribution holiday commenced August 1, 1998 and ended December 31, 2002. Premiums increased from 2.1% (2.6% over YMPE) in 2003 to 6.0% (8.8% over YMPE) in 2004 and continued at that rate in 2005. The rates increased again in 2006 to 6.5% (9.6% for earnings over YMPE), were maintained at that rate for 2007 and 2008 and are reduced slightly in 2009 to 6.3% (9.5% for earnings over YMPE).
- L2** CPP contribution rate remains at 4.95%. Previous rates are as follows: 3.9% in 2000; 4.3% in 2001; 4.7% in 2002; 4.95% in 2003, YMPE will increase by \$1,600 to \$46,300 in 2009.
- L3** EI premium rates have been as follows: 2.4% in 2000; 2.25% in 2001; 2.20% in 2002; 2.10% in 2003; 1.98% in 2004, 1.95% in 2005, 1.87% in 2006, 1.8% in 2007, 1.73% in 2008 and 1.75% in 2009. The maximum insurable earnings has increased from \$41,100 to \$42,300.
- L4** The monthly cost of life insurance (twice the annual salary) and AD&D coverage is 23.98 cents per \$1,000, plus PST.
- L5** Employer Health Tax (EHT) is assessed at 1.95% of total salaries.
- L6** The premium for semi private hospitalization coverage is \$5.34 single and \$15.75 family per month. This is paid 100% by the employer. Contract renewal is June 1st, 2009. A 5% increase has been budgeted for the renewal.
- L7** WSIB premium rates have fluctuated from \$1.87 in 1996, \$0.94 in 1997, \$1.41 in 1998, \$1.18 in 1999, \$0.87 in 2000, \$0.79 in 2001, \$0.82 in 2002, \$0.86 in 2003, \$0.85 in 2004, \$0.83 in 2005, \$0.91 in 2006 and \$0.94 per \$100 of earnings 2007 and 2008 and \$0.98 in 2009. Maximum assessable earnings have increased from \$73,300 to \$74,600. We do not budget for NEER rebates.
- L8** Monthly dental premiums are \$28.93 single and \$81.08 family and are paid in full by the Health Unit. Contract renewal is June 1st, 2009. An expected renewal increase of five percent has been budgeted.
- L9** Monthly extended health care premiums are \$94.31 single and \$234.25 family. Unionized staff pay one third of the premium. Contract renewal is June 1st, 2009. A 5% increase has been budgeted.
- L10** LTD premiums are \$2.89 plus PST per \$100 of insurable earnings for two thirds the monthly salary. The rates were fixed for 24 months until June 1, 2009.
- L11** Employee assistance program (EAP) was implemented in January 2003. The 2009 annual cost per eligible employee is \$89.03. This rate is fixed for 24 months.

**LEEDS, GRENVILLE AND LANARK DISTRICT HEALTH UNIT
2009 PUBLIC HEALTH BUDGET - FINAL
PROFESSIONAL AND PURCHASED SERVICES**

LINE	DESCRIPTION	2008	2008	2009				CORP SERV	HEALTH PROM'N	HEALTH PROT'N	FAMILY HEALTH	CLINICAL SERV	TOTAL 2008 BUDGET
		BUDGET	ACTUAL	BUDGET	MOH	BOARD	QI						
1	LEGAL	15,000	27,953	15,000				15,000					15,000
2	AUDIT	7,500	6,502	8,000				8,000					8,000
3	COMPUTER/GIS	3,000	3,405	3,000				3,000					3,000
4	ACCREDITATION	4,670	1,304	4,670			4,670						4,670
5	PHYSICIANS	12,600	8,500	12,600								12,600	12,600
6	LAB/NURSING SERVICES	2,500	55	2,500								2,500	2,500
7	DOT	1,000		1,000								1,000	1,000
8	CINOT DENTISTS	125,000	108,623	125,000					125,000				125,000
9	ANIMAL TRAPPING	9,000	9,000	9,000						9,000			9,000
10	RRFSS/Data Analysis	45,457	37,812	49,830			49,830						49,830
11	Library Services	12,810	12,500	5,700			5,700						5,700
12	LAUNDRY	1,050	575	1,050					500	250		300	1,050
13	ADVERTISING - RECRUITMENT	11,428	3,171	4,000				4,000					4,000
14	ADVERTISING - PUBLIC EDUCATION	25,397	24,411	23,600			23,600						23,600
15	INSURANCE	80,500	72,939	72,000				72,000					72,000
16	BANK/PAYROLL CHARGES	6,000	8,102	7,580				7,580					7,580
17	TOTAL PROF'L/PURCHASED SERVICES	362,912	324,851	344,530	0	0	83,800	109,580	125,500	9,250	0	16,400	344,530

COMMENTS:

- L1** Legal budget is being maintained.
- L3** 25% of the cost of maintenance of GIS data is paid by Public Health (WNV/Water) and the remainder is paid by Land Control.
- L5** Three physicians are retained to provide consultation with complex cases and to act as referring physician for referrals to specialists.
- L6** This budget line accommodates the lab fees for pregnancy tests etc..
- L7** This budget is to accommodate nursing services to administer TB drugs as required.
- L8** The CINOT budget has been maintained.
- L9** Costs are maintained at \$750 per month.
- L10** Number of completed RRFSS surveys for 2009 has been reduced from 1000 to 800. Youth risk factor surveillance has been added for 2009 only.
- L11** Reduced library services and the number of users supported from 50 to 20.
- L12** Laundry costs relate to dry cleaning of dental towels, clinic lab coats and lab coats for PHI's.
- L13** Requirement for recruitment advertising is expected to drop. Our website is used for this purpose as well.
- L14** All advertising campaign funds will now be managed centrally by QI.
- L15** Received competitive quote in 2008.

LEEDS, GRENVILLE AND LANARK DISTRICT HEALTH UNIT PAGE 6
 2009 PUBLIC HEALTH BUDGET - FINAL
 TRAVEL COSTS

LINE	DESCRIPTION	2008	2008	2009									TOTAL 2009 BUDGET
		BUDGET	ACTUAL	BUDGET	MOH	BOARD	QI	CORP SERV	HEALTH PROM'N	HEALTH PROT'N	FAMILY HEALTH	CLINICAL SERV	
1	MILEAGE	212,099	199,716	152,041	2,190		1,314	8,324	39,998	36,143	32,310	31,762	152,041
2	PARKING	1,500	1,500	1,800				300	300	300	600	300	1,800
3	FOOD/MEETING COSTS	5,300	3,202	2,000	500		100	600	200	200	200	200	2,000
4	TOTAL TRAVEL	218,899	204,418	155,841	2,690	-	1,414	9,224	40,498	36,643	33,110	32,262	155,841

COMMENTS:

- L1 Mileage has been allocated based on 7,000 kms for all MOH staff, 3,000 kms for QI, 19,000 kms for Corporate Services staff and an average 5,000 kms per professional staff FTE. Public Health Inspector travel has been budgeted based on an average of 12,000 kilometres driven per year per FTE. Rates have been applied in accordance with collective agreements, net of GST of 5% (100% rebatable). Reduction in kilometres driven has been achieved through frequent meeting attendance via teleconference.
- L3 These funds cover the cost of refreshments/coffee at meetings. Costs associated with SMC have been noted under MOH. \$500 under Corporate Services relates to annual workplace wellness initiatives.

LEEDS, GRENVILLE AND LANARK DISTRICT HEALTH UNIT
 2009 PUBLIC HEALTH BUDGET - FINAL
 OCCUPANCY COSTS

LINE	DESCRIPTION	2008 BUDGET	2008 ACTUAL	2009 BUDGET	RENT/ MORTGAGE	GROUND MAINT.	EQUIP MAINT.	HOUSE KEEPING/ SUPPLIES	UTILITIES	WASTE DISPOSAL	TOTAL 2009 BUDGET	SQUARE FEET	COST PER SQ.FT
1	BROCKVILLE	95,000	103,870	95,000	-	8,500	22,500	13,000	47,000	4,000	95,000	26,874	\$ 7.11
2	SMITHS FALLS	111,198	109,948	114,363	112,163		1,700	500			114,363	8,065	\$ 14.18
3	ALMONTE CLINIC	20,185	10,921	9,960	9,960						9,960		
4	KEMPTVILLE	23,968	23,634	23,968	23,668			300			23,968	2,000	\$ 11.98
5	PERTH CLINIC	7,033	9,645	7,033	3,600			1,993	1,440		7,033	600	\$ 11.72
6	GANANOQUE	21,163	26,047	21,707	21,707						21,707	2,072	\$ 10.48
7	PRESCOTT	900	900	900	900						900	100	\$ 9.00
8	CARLETON PLACE	0	0	0	0		-	-			-	-	\$ -
9	TOTAL OCCUPANCY	279,447	284,965	272,932	171,999	8,500	24,200	15,793	48,440	4,000	272,932		

COMMENTS:

- L1 The Brockville mortgage was paid in full in January 2000. Costs of Brockville caretakers are included in salary/benefits, although these costs have been included in the calculation of square footage cost.
- L2 A two year lease is in place in Smiths Falls commencing December 2007 at \$13.50 per square foot (up from \$8.10). We pay annual business taxes in arrears based on the square footage occupied (estimated at \$3,500 in 2009). Maintenance costs are budgeted for the generator, separate air conditioner units and the security system.
- L3 Plan to vacate the Almonte Office and secure clinic space.
- L4 The lease with Kemptville District Hospital expires September 30, 2010.\
- L5 Perth costs cover 600 square foot location at \$5 per square foot plus operating costs.
- L6 A five year lease is in place with United Counties. Rent for 2072 square feet at \$8.77 per square foot. Joint costs are reconciled annually and have been estimated at \$3,000
- L7 One office is maintained in Prescott at a cost of \$75 per month next to space used for prenatal class, which is provided free by the Town.
- L8 We now do not plan to open a new office in Carleton Place.

**LEEDS, GRENVILLE & LANARK DISTRICT HEALTH UNIT
2009 PUBLIC HEALTH BUDGET - FINAL
MATERIALS AND SUPPLIES**

LINE	DESCRIPTION	2008	2008	2009							TOTAL	
		BUDGET	ACTUAL	BUDGET	MOH	QI	CORP SERV	HEALTH PROM'N	HEALTH PROT'N	FAMILY HEALTH	CLINICAL SERV	2008 BUDGET
1	PUBLIC HEALTH	49,065	54,662	49,065	922	4,004	6,310	10,250	9,210	9,092	9,278	49,066
2	BOOKS, PAMPHLETS/SUBSCRIPTION	7,800	10,642	8,500	160	694	1,093	1,776	1,595	1,575	1,607	8,500
3	CONTRACEPTIVES	35,700	41,001	35,700							35,700	35,700
4	NEEDLE EXCHANGE	15,000	17,045	15,000							15,000	15,000
5	MENTORING	3,500	438	3,500		3,500						3,500
6	DENTAL	7,359	10,986	7,359				7,359				7,359
7	MARKETING	6,116	1,773	-		-						-
8	QUALITY IMPROVEMENT	14,000	12,187	5,000		5,000						5,000
9	TOTAL MATERIALS/SUPPLIES	138,540	148,733	124,124	1,082	13,198	7,403	19,385	10,805	10,667	61,585	124,125

COMMENTS:

- L1** Program supply budget is allocated between departments based on FTE percentages.
- L2** The budget for books/subscriptions is been allocated based on FTE percentages.
- L3** The cost of other clinic supplies (disposable items such as gowns, gloves, exam table paper, sterilizing products) is broken out for demonstration purposes.
- L4** Needle exchange program is budgeted separately.
- L5** A mentoring supply budget was established in 2008. Previously outside grants supported this ongoing initiative.
- L6** Dental services supplies are reported separately because they are related to the number of clients served not the number of staff delivering the program.
- L7** Funds have been transferred for youth risk factor surveillance project in 2009.
- L8** Our silver membership (\$10,000) in the National Quality Institute (NQI) which entitles us to 2 free workshops per year and discounts on other QI program supplies and services, will be changed to a standard membership for 2009. Additional \$4,000 for Annual Moving Upstream Day and strategic planning communications materials.

LINE DESCRIPTION	2008	2008	2009				CORP	HEALTH	HEALTH	FAMILY	CLINICAL	TOTAL 2009
	BUDGET	ACTUAL	BUDGET	MOH	BOARD	QI	SERV	PROM'N	PROT'N	HEALTH	SERV	BUDGET
1 OFFICE SUPPLIES	29,413	30,411	28,913				28,913					28,913
2 POSTAGE	14,500	13,104	16,000				16,000					16,000
3 COURIER	25,200	29,254	24,992				24,992					24,992
Office Expenses, Printing, Postage	69,113	72,769	69,905	-	-	-	69,905	-	-	-	-	69,905
4 TELEPHONES	92,175	51,746	85,537				85,537					85,537
5 TAS/CELL PHONES/PAGERS	19,770	21,839	19,770				19,770					19,770
6 INTERNET/WAN COSTS	28,000	12,190	26,561				26,561					26,561
Communications Costs	139,945	85,775	131,868	-	-	-	131,868	-	-	-	-	131,868
7 MAINTENANCE - EQUIPMENT	7,646	2,178	7,646				7,646					7,646
8 LEASE EQUIPMENT	15,444	16,052	16,500				16,500					16,500
Office Equipment	23,090	18,230	24,146	-	-	-	24,146	-	-	-	-	24,146
9 BOARD STIPENDS	10,947	11,864	10,947		10,947							10,947
10 BOARD EDUCATION	7,000	3,767	4,000		4,000							4,000
11 BOARD MILEAGE/REFRESHMENTS	5,250	4,159	4,400		4,400							4,400
Board Costs	23,197	19,790	19,347	-	19,347	-	-	-	-	-	-	19,347
12 STAFF TRAINING/RECOGNITION	66,855	76,407	66,855	2,700		11,050	6,000	12,350	12,200	10,700	11,855	66,855
13 MEMBERSHIPS	14,799	13,788	14,799	2,191	7,500	3,535	300	240	338	295	400	14,799
14 IT COSTS	84,610	40,960	84,610				71,410		13,200			84,610
15 TOTAL ADMINISTRATION	421,608	327,719	411,529	4,891	26,847	14,585	303,629	12,590	25,738	10,995	12,255	411,529

COMMENTS:

- L1 Includes routine office supplies and all photocopying costs. Reduction relates to the closure of the Almonte office.
- L4 Long distance costs have stabilized. Reduction relates to the closure of the Almonte office. Upgrade to the Brockville system is required for continued maintenance contract as parts for the current system become obsolete.
- L6 The Health Unit accesses the Internet through RIPNET. The total cost maintains the wide area network between Health Unit offices (WAN) and internet access from all Health Unit offices. Reduction relates to the closure of the Almonte office.
- L9 Board of Health has reduced their educational allotment in 2009.
- L10 Board of Health has rejected any inflationary increase to their stipend in 2009.
- L11 Mileage has been allocated based 9,500 kms for all Board members. The cost of refreshments/coffee at meetings. The Board's annual Christmas dinner meeting has been eliminated.
- L12 Annual "All Staff Day" has a cost of \$5,000 allocated to the QI department. \$2,000 has been budgeted for each Senior Management position, \$1000 for a manager, \$500 per professional staff FTE and \$200 per Admin Support FTE.
- L13 Known memberships have been allocated to the departments, PPESO to QI, organization memberships are placed under MOH and aLPHa membership is charged to the Board.
- L14 Computer maintenance and upgrade budget line allows for replacement and maintenance of essential equipment without delay resulting from one time approval processes. A three year replacement plan has been adopted by the Health Unit. Hedgehog licencing costs are charged to the Health Protection department. There were no licencing charges in 2008.

LEEDS, GRENVILLE & LANARK DISTRICT HEALTH UNIT
 2009 PUBLIC HEALTH BUDGET - FINAL
 ONE TIME COSTS AND SPECIAL PROJECTS

LINE	DESCRIPTION	2008 BUDGET	2008 ACTUAL	2009 BUDGET
1	Leasehold Improvements		76,433	-
2	NEGOTIATIONS		-	15,000
3	HPV	3,000	8,144	3,000
4	FLU CAMPAIGN	60,000	60,351	60,000
5	MENINGOCOAL PROGRAM	39,100	51,701	39,100
6	Vector Borne Diseases	50,839	50,068	50,073
7	IT Classroom		25,558	
8	OTHER ONE TIME EXPENSES-TB Week		1,500	
9	TOTAL ONE TIME & SPECIAL PROJECTS COSTS	152,939	273,755	167,173

COMMENTS:

- L2 The ONA Collective Agreement expires March 31, 2009.
 L4 The costs of the FLU campaign are offset by revenue on page 11. (revenue neutral)
 L5 The costs of the meningitis campaign are offset by revenue on page 11. (revenue neutral)
 L6 The budget costs of staffing for WNV are included on here with revenue reflected on page 11.

**LEEDS, GRENVILLE & LANARK DISTRICT HEALTH UNIT
2009 PUBLIC HEALTH BUDGET - FINAL
OFFSET REVENUE**

LINE DESCRIPTION	2008 BUDGET	2008 ACTUAL	2009 BUDGET
1 RENT	90,000	79,152	20,800
2 INTEREST	10,000	4,210	5,000
3 PRENATAL CLASSES	10,000	8,255	10,000
4 MINISTRY OF HEALTH - STC	8,000	9,363	8,000
5 FLU/MENINGOCOAL/HPV/MMR REVENUE	102,100	98,984	107,100
6 VACCINE	20,000	53,454	20,000
7 REVENUE FOR STAFF TIME	74,339	110,626	75,000
8 FOOD HANDLERS W/S	4,000	5,568	6,000
9 PILLS/CONTRACEPTIVES	35,000	40,729	35,000
10 ONTARIO WORKS ADMIN FEE	10,000	15,488	16,000
11 NURSING GRADUATE GUARANTEE (-	59,428	-
12 MUNICIPAL RESERVE REVENUE		18,815	
13 MISCELLANEOUS	20,000	47,185	20,000
14 TOTAL OFFSET REVENUE	383,439	551,256	322,900

COMMENTS:

- L1** Includes potential Brockville rent for 2 vacant units (\$13.00 per square foot) as well as rent charged for meeting space for other agencies.
- L2** Projected interest earned reflects recent experience.
- L3** Prenatal registrations are anticipated to be relatively stable.
Revenue for Special Treatment Clinic is a function of the number of clients and the
- L4** procedures that are chargeable.
- L5** Flu shots are reimbursed at \$5 per shot and meningococcal and HPV shots are reimbursed at \$8.50 per shot by the Ministry. Costs are reflected on page 10 although could be incorporated through the budget as they are on the Ministry format.
- L6** Vaccine revenue is the net difference between fees charged to clients and the cost of vaccine and supplies.
- L7** Purchase of staff time is utilized in some partnerships and in providing non-mandated services. It includes revenue for time spent on VBD and SDWS programs.
- L9** Resale price of contraceptive pills has been capped by the drug company at a level 30% below that charged prior to 2004.
- L10** Agreements are ongoing with Lanark Social Services and Leeds, Grenville Social Services to administer Ontario Works dependants and adult dental claims in exchange for a 8% administrative fee (increased from 5% as of February 1, 2009).