



**Minutes of the Board of Health
Annual General Meeting**

Thursday, January 15, 2009

Board Room

458 Laurier Boulevard

4:00 p.m. – 4:26 p.m.

- Present:
- J. Butt, Chair
 - B. Fletcher, Vice Chair
 - S. Dodge
 - J. Earle
 - D. Gordon
 - K. Graham
 - R. Haley
 - F. Kinsella
 - A. Van Schie
 - A. Warren
 - A. Carter, Medical Officer of Health
 - J. Pearce, Treasurer
 - H. Bruce, Recording Secretary

 - B. Dalgleish, Director of Health Promotion
 - J. Futch, Director of Clinical Services
 - S. Gates, Director, Quality Improvement
 - J. Hess, Director, Family Health
 - J. Lyster, Director, Health Protection
 - J. Mays, Manager, Health Protection

 - R. Zajac, Recorder and Times

 - Y. Decoste, H. Dopson, S. Healey, C. Hutchinson, A. Lunney, G. MacKenzie

1. Welcome remarks and comments on the year by the 2008 Board of Health Chair:

J. Butt welcomed everyone to the meeting. He stated that he has been really pleased to serve as the chair for 2008 and wants to thank the Board and staff for their support.

Last year at this time, he suggested that as we moved forward into 2008, we would have the continuing challenge with respect to the budget and our finances and that we would need to find creative and new ways to deal with these issues. We are working towards that end. We have not been able to solve that challenge however.

We also discussed the need to enhance and build a more positive relationship with the ministry, the media and our public. You as a Board supported this initiative because you directed us to build better relationships and try to influence the ministry so that they could at least understand our point of view. You also suggested that we do things to increase our profile with our local community. He will report later on the success that Dr. Carter and he have had with their relationship with the ministry. We had an interesting and warm discussion with the Assistant Deputy Minister and the Chief Medical Officer of Health. J. Butt advised that they said we made some good points and they need to discuss it and get back to us. Before we got back to Brockville they had already phoned H. Bruce and scheduled another meeting. The Assistant Deputy Minister also called Dr. Carter this morning.

J Butt also stated that we received the mortgage approval letter from the ministry. J. Butt advised that both he and Dr. Carter are willing and have talked to councils and service clubs about public health and this is having a positive impact. He would be remiss if he didn't say, as a Board we are blessed to have a loyal, competent and committed staff. He highlighted some of the staff's contributions in 2008. This will be attached to the minutes as Appendix #1.

J. Butt thanked everyone for their support. We still have many challenges but he is confident that together we can make a difference and advance the public health agenda.

2. Approval of the Agenda:

It was moved by: R. Haley

Seconded by: K. Graham

That: The agenda of the January 15, 2009 Annual General Meeting
be approved as circulated.

Motion Carried.

3. Report of the Nominating Committee Chair and the Election of Officers to the following positions:

- Board of Health Chair
- Board of Health Vice-Chair

J. Butt turned the meeting over to A. Van Schie who is the Nominating Committee Chair. A. Van Schie stated that we have a couple of people who are prepared to stand for chair – J. Butt and D. Gordon. He asked are you both prepared to stand? J. Butt advised that he was and D. Gordon stated that he had to decline because his time on the Board will be up in March. D. Gordon nominated J. Earle. A. Van Schie asked are you prepared to stand? J. Earle advised that he was.

A. Van Schie declared that J. Butt and J. Earle are nominated as Chair, Board of Directors for the year 2009. A. Van Schie asked 3 times if there were any nominations from the floor?

F. Kinsella stated that he would like to talk about a point of order. D. Gordon's appointment is up in March, A. Van Schie's is up in September and J. Butt's is up in November. He made an inquiry with the Public Appointments Unit and when the term of the appointment is up the public appointee is finished. We are going to face the same problem next year if we go with municipal appointments. What kind of quandary is this? A. Van Schie advised that with J. Butt's appointment, although it might be up in November, he will have the ability to have a reappointment the same as I did and D. Gordon did. The maximum term is 6 years but they have allowed a longer term in the past. J. Butt's reappointment should go through, but mine and D. Gordon's probably would not. D. Gordon is coming to his sixth year and I have served 9 years as a provincial appointee. F. Kinsella asked A. Van Schie how long after you made the application were you reappointed? A. Van Schie stated 6 months.

F. Kinsella asked when would the ministry let you know? He was told when your appointment was finished you were finished. J. Butt advised that is why you submit your forms at least 6 months in advance. A. Van Schie stated that the Board does not need to be concerned about that, if J. Butt does not get reappointed in 2009 and gets elected tonight the vice chair could be the chair for the final meeting of the year. If J. Earle is elected and is not on the Board the vice chair would assume the seat for that period of time.

Ballots were distributed to board members. They were collected and counted by J. Pearce and Dr. Carter. Jack Butt was proclaimed, Chair, Board of Directors.

Nomination was made by A. Van Schie that B. Fletcher is nominated as Vice-chair, Board of Directors for the year 2009. He asked 3 times if there were any nominations from the floor. There are no nominations from the floor and Bob Fletcher is proclaimed Vice-chair, Board of Directors. This ends the election of officers.

It was moved by: A. Van Schie
Seconded by: A. Warren
That: The ballots be destroyed.

Motion Carried.

3.1 Comments from the 2009 Board of Health Chair:

J. Butt suggested that his comments for 2008 be reread.

4. Other Business:

4.1 Appointment of Signing Officers:

It was moved by: A. Warren
Seconded by: A. Van Schie
That: The signing officers for the Corporation of the Leeds,
Grenville and Lanark District Health Unit for the year 2009 are
as follows:

Medical Officer of Health Dr. Anne Carter

Treasurer Mrs. Joanne Pearce

Chair Mr. Jack Butt

Vice-chair Mr. Bob Fletcher

Motion Carried.

I certify this to be a true copy of the Resolution passed by the Board of Health of the Leeds, Grenville and Lanark District Health Unit at a meeting duly called and regularly held on the 15th day of January, 2009.

Dated this 15th day of January, 2009

Heather Bruce
Recording Secretary

4.2 Appointment of Auditors:

It was moved by: F. Kinsella

Seconded by: K. Graham

That: BJB Brent J. Burns, Chartered Accountant be appointed auditor for the Corporation of the Leeds, Grenville and Lanark District Health Unit for the year 2009.

Motion Carried.

4.3 Borrowing Bylaw #49:

It was moved by: S. Dodge

Seconded by: J. Earle

That: The Board of Health approve the attached bylaw #49 and the attached TD Canada Trust Corporate Resolution.

Motion Carried.

Borrowing Bylaw #49

The Medical Officer of Health or Treasurer of the Board together with any one of the Chair or Vice-chair are hereby authorized and empowered:

- a) to borrow from TD Canada Trust on behalf of the Corporation of the Leeds, Grenville and Lanark District Health Unit from time to time as may be required by way of promissory note and/or by way of overdraft not exceeding in all at any one time the sum of three hundred thousand dollars (\$300,000) and
- b) to sign promissory notes and renewals thereof and cheques representing any sum or sums so borrowed and also cheques, bills or exchanges, and other negotiable instruments as may be required in the operation of the account of the Corporation of the Leeds, Grenville and Lanark District Health Unit with TD Canada Trust.

And that any one of the signing officers or Mrs. H. Bruce or Mrs. D. Clow may endorse cheques and bills of deposit or collection or discount with the Bank and receive or sign for pass books and vouchers and confirm balances.

I certify this to be a true copy of the Resolution passed by the Board of Health of the Leeds, Grenville and Lanark District Health Unit at a meeting duly called and regularly held on the 15th day of January, 2009.

Dated this 15th day of January, 2009

Heather Bruce
Recording Secretary

5. Adjournment of the Annual General Meeting:

It was moved by: J. Earle
Seconded by: S. Dodge
That: The meeting adjourn at 4:26 p.m.

Motion Carried.

J. Butt, Chair

Date

H. Bruce, Recording Secretary

Date

c: Board members
HU offices
Municipalities
Shared Drive